

國立中山大學人力資源管理全英語碩士學位學程

英國諾丁漢特倫特大學雙學位甄選辦法

GHRM, NSYSU/NTU DUAL DEGREE SELECTION REGULATION

1. 本甄選辦法依據本校「國立中山大學與境外大學校院辦理雙學位實施辦法」及「英國諾丁漢特倫特大學和國立中山大學雙學位合約」訂定之。

This selection regulation is made in accordance with “National Sun Yat-sen University Implementation Guidelines for Double Degree Programs” and “Nottingham Trent University and National Sun Yat-sen University Collaboration Agreement (Dual Degree)”.

2. 申請資格：人力資源管理全英語碩士學位學程之在學學生，取得雅思成績 6.5(含)以上者，於每年 9 月底前需完成申請。

Application Qualification: All GHRM MBA students who obtained an IELTS score above 6.5 points can apply to join the NTU/GHRM Dual Degree. Application deadline is SEP 30th.

3. 甄選委員會：由學程主任邀請本學程及本校專任或專案助理教授(含)以上之教師 3 至 5 人組成，以處理相關流程及決策。

Assessment and Selection Committee: The GHRM Program Director will invite university tenure-track faculty members to form a committee. The committee will conduct an assessment of applicants and their submitted documents and collectively decide which students will be offered a place on the Dual Degree Program.

4. 申請流程：

甄選方式：書審50%、面試50%。

(1) 書審：需繳交文件包含申請表(如附件)，英語能力證明，英文在校成績單，自傳。

Application Requirements:

Documentary review 50% / Interview 50%

- (1) Application Documents: Applicants need to submit an application form, English proficiency certificate, English transcript and autobiography.

5. 錄取員額為 5 位，甄選結果預計於每年 10 月中公告。

Admission quota is 5 students each year and the admission result will be announced before mid-October.

6. 學生義務：

依本辦法核准出國參與雙學位之學生，應遵守並履行下列義務。

- (1) 出國前應完成出國期間之意外、旅遊或醫療保險。
- (2) 學生出國期間，應依「人力資源管理全英語碩士學位學程及英國諾丁漢特倫特大學雙學位合約」修習並通過規定課程，並嚴格遵守該校相關規章及該國法規。
- (3) 學生返國後，需於 15 天內完成返校手續並繳交返國報告乙份，由本學程公告於網頁提供參考，並參加學程相關交流推廣活動。
- (4) 學生若因故需縮短或延長英國就學時間，須同時向諾丁漢特倫特大學及本校申請並獲核准。

Student Obligations:

Accepted/Admitted students shall complete the following requirements.

- (1) Apply for and obtain insurance to cover accidents, sudden illness and/or hospitalization.
- (2) Students shall follow Nottingham Trent University and National Sun Yat-sen University Collaboration Agreement (Dual Degree) regulations, NTU regulations and UK law for the duration of study in the United Kingdom.
- (3) Students shall complete the NSYSU return to university procedure and submit a Dual Degree study report within 15 days of returning to NSYSU, Taiwan. The report will be shared on the GHRM MBA website and in related promotional events/materials.
- (4) If a student wishes to shorten or extend their studies in UK, permission must be granted by both universities.

7. 本辦法未盡事宜，悉依本校相關法規辦理。

For matters not mentioned here, please refer to relevant University regulations and guidelines.

8. 本辦法經學程會議通過後實施，修正時亦同。

These regulations will be implemented after being approved at the program meeting. Any amendments must also receive the same approval.

國立中山大學人力資源管理全英語碩士學位學程
英國諾丁漢特倫特大學雙學位申請表
GHRM, NSYSU/NTU DUAL DEGREE APPLICATION
FORM (Email the application form to intlcm@cm.nsysu.edu.tw)

個人資料Applicant's Information	
中文姓名Chinese name	英文姓名(同護照)Surname, First name
出生年月日Birth Date YYYY/MM/DD	身份證號/ARC no.
身份別Student Status 碩士GHRM MBA, the _____ 年級year	國籍Nationality
	學號Student ID no.
聯絡資料Contact Information	
聯絡電話Tel no. _____ 手機Cell phone no. _____ 郵寄地址Mailing Address _____ 電子信箱E-mail _____ 緊急連絡人姓名Emergency contact person _____ 關係Relationship _____ 緊急連絡人聯絡電話Phone no. of emergency contact person _____	
歷年學業平均成績 Transcript/ Grade report	平均成績Grade Point Average _____ 班級排名百分比Rank in class, among 100% _____ (%)
英語能力證明成績 English Proficiency Certificate	IELTS _____
繳交資料確認Check List	
<input type="checkbox"/> 申請表Application Form <input type="checkbox"/> 成績單(英文版。一年級新生附大學歷年成績單；二年級學生附研究所成績單) English Transcript/ Grade Report (1 st new year students provide undergraduate transcript; 2 nd year students provide GHRM transcript) <input type="checkbox"/> 英語能力證明English Proficiency Certificate (IELTS 6.5) <input type="checkbox"/> 自傳Autobiography <input type="checkbox"/> 財力證明Financial Statement	
I _____, hereby agree to follow NTU regulations and UK law for the duration of my study in the United Kingdom. I agree to take personal responsibility for any and all violations of the law. GHRM, NSYSU 申請人簽名Signature : _____	
備註 Remarks	<input type="checkbox"/> International student <input type="checkbox"/> 台灣學生

專題/指導教授簽章 Professor (Advisor) of Thesis.	系所主管簽章 Chairman/Director of Dept./Program
(Signature)	(Signature)
繳件日期	YYYY/MM/DD(將以Email寄件日期認定)

National Sun Yat-sen University

Checklist for Exchange Students Returning to the University

Semester/year: The _____ semester in the _____ academic year

Date: _____

Name		Student number	
College/department/institute	College	Department/institute	<input type="checkbox"/> Bachelor program <input type="checkbox"/> Ph. D. program <input type="checkbox"/> Master program <input type="checkbox"/> Professional Master program
Exchange university			
Abroad	From the _____ semester in the _____ academic year to the _____ semester in the _____ academic year		

※ Please come to the following units to carry out the procedure.

Responsible unit	Affairs to be handled	Handled by
1. Registry Section	1. Submit transcripts 2. Total _____ credits were obtained abroad	
2. Department/institute	As specified in relevant regulations of the department/institute	
3. College	As specified in relevant regulations of the college	
4. Payroll & Cashier Division	Pay credit fee	
5. Life Guidance Division	Confirm extension of study period and necessity to postpone military service (for male students only)	
6. Office of International Affairs	1. Exchange student sent by OIA: Submitting the Study Abroad (Return) Report via email. 2. Other programs: Depends on program regulations.	
7. Registry Section	1. Complete credit registration 2. Return Checklist	

- Note: 1. The student must carry out the procedure within one month after returning to the university and apply to the department/institute for transfer of credits obtained abroad. No registration of credits is allowed before the student carries out the procedure.
2. After returning to the university, the undergraduate who is approved for postponement of graduation and the graduate student must pay the credit fee for credits based on the hours of elective courses at the exchange university.
3. The Registry Section of the Office of Academic Affairs retains the Checklist and gives a copy to the Office of International Affairs.